

MINUTES of Meeting held Tuesday 10 th October 2023 Attunga Public Hall

Meeting commenced following completion of AGM at 1:45 pm

1. **Chairperson** Lorraine Abra – re-welcomed all to the meeting.
2. **Present:** Lorraine Abra, Robyn Mowbray, Daron Johnson, Noel Hollis, Ian Regan, Vinnie Todd, Warren Brinkley, Margaret Markwick, Derek Tink Digital IQ
3. **Apologies:** Nil
4. **Membership:** Two new members approved by TRC being Kate Howard and Emily Tobin. (see AGM minutes)
5. **Risk Awareness Statement:** No risks identified including general good health confirmation expressed by all present
6. **Minutes of previous meeting:** Held 8 th August 2023
7. **Business arising from the previous meetings:**
 8. 7.1 Application to TRC for funding approval from Facilities improvement program (8 ceiling fans) has been approved by TRC, but work order to Contractor has not been issued. (Closed in April.)
 - 7.2 Action Sheet for TRC incomplete works are listed:
 - 7.3 Hot water to cleaners sink incomplete by TRC. No action
 - 7.4 Provision of pump to concrete water tank not completed. No action
 - 7.5 Replacement of amenities block lighting in hallway. No action
 - 7.5 Attunga Tennis Courts are **not** complete because of irregular surface and courts holding water after rain. The front fence is excessively high (up to 200mm above the ground) allowing tennis balls to escape into Palmer Street. This is a potential safety risk because of repeated retrieval of tennis balls from the street. Inspection by TRC staff Lisa Hannaford and Anton Logan carried out .No action.
8. **Correspondence In:**
 - 8.1 Fanny Lumsden Country Halls Tours expression of Interest cancelled by committee.
 - 8.2 TRC notification that the Annual Donations Program was now open and applications for funding will close on 5 th September 2023. The committee determined to find a suitable project for this application. Note this does not apply to Section 355 committees. (ineligible)
 - 8.3 Correspondence from TRC and Local Member received regarding possible funding for construction of a children’s bike park stating that it has not been successful.
 - 8.4 Margaret Markwick correspondence thanking committee for condolences for her recent illness.
9. **Correspondence Out:** Nil

10. **Treasurer's Report:** Accounts as per Treasurer's Report
 The written report was briefly discussed. In approximate terms there is \$2,953.62 credit in the Hall's General Account, and a \$5,348.15 Term deposit remains with the Greater. As a result of Covid restrictions there has been little financial activity for the past year.
11. **Booking Officer's Report:**
 11.1 A Wedding reception has been booked for October 19/20 th 2023.
 11.2 A Public morning tea arranged by the Attunga Public school was successfully Completed
 11.3 Plans for Christmas Carols at the Hall to be made by Lorraine Abra.
12. **General Business:**
 12.1 Preparation of a History of Attunga information sheet for visitors ongoing. Discussion was held regarding placing signage to identify the sites (with owner permission) is ongoing. May also include a QR code as well as written description if possible.
 12.3 Preparation of letter of appreciation from Hall Committee to local residents who have been maintaining (mowing) public areas was placed on local notice board at shop over July 2023. Completed.
 12.4 The committee determined to make application to TRC for the provision of seating within the bus shelter outside the Attunga school. There is none there at present. This is a bus interchange site. Correspondence from the committee will be sent to TRC this month.
 12.5 There was general discussion about the possible formation of a Neighbourhood Watch committee being established for Attunga. This is because of an increase in crime rates being reported by community members. There has been little information available on the Attunga Facebook site.
13. **Committee Projects:** (ongoing – can be added to at any time)
 13.1 Application for funding for construction of a children's bike park area at the Youth Hall was not successful. See 8.3.
 2.Possible fund raising activities for the Halls was discussed to be followed up e.g.
 Flower Show
 Ceramic painting opportunity
 Market Day
 Trivia Night
 Dance Ball with a theme
14. **Business Without Notice:** included above.
15. **Next Meeting:** Proposed General Meeting for Tuesday 5 th December 2023 at the Hall at 1:00 pm. Meeting Closed at 2:15 pm. minutes taken and prepared by Ian Regan

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 Signature of Chairperson

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 Signature of Secretary